

# PAID FAMILY LEAVE

## What is Paid Family Leave?

Rochester Regional Health provides paid family leave benefits to eligible employees in accordance with **New York State's Paid Family Leave law**.



## What types of leave are covered under Paid Family Leave?

- **Bonding with a new child** within 12 months of birth, adoption or foster care placement.
- **Caring for a family member** with a serious health condition.
- Qualifying exigencies due to a **family member's active duty military service**.

## What are the paid benefits under Paid Family Leave in 2019?

- Eligible employees are entitled to up to **10 weeks of paid leave in a 52-week period**.
- Eligible employees are entitled to a paid benefit of **55% of an employee's average weekly wage** or **55% of the New York State Average Weekly Wage (NYSAWW)**, whichever is less.

## How do I apply?

- Paid Family Leave is administered by **Lincoln Financial**, Rochester Regional Health's leave insurance carrier. To submit a claim, contact Lincoln Financial directly at **1-888-778-9217** or apply online at [www.mylincolnportal.com](http://www.mylincolnportal.com), company code **RRHLIBERTY**.
- If a leave is foreseeable, employees must provide at least **30 days' notice to Lincoln Financial** prior to the start of their leave.

\* For additional information and eligibility requirements, please refer to Paid Family Leave policy [HRBEN 09](#)